



Fielding School of Public Health Office of Equity, Diversity, and Inclusion (EDI)  
Calls for Proposals

FSPH EDI Mini Grants  
&  
FSPH EDI Research, Teaching, and Professional Development Grants

*(\$40,000 available)*

Over the past year, the FSPH Office of Equity, Diversity, and Inclusion and the FSPH EDI Committee have consulted broadly and identified six priorities for addressing anti-racism and creating a culture of inclusion within our community. The priority areas are: (1) pathways, (2) recruitment, (3) training, (4) belonging, (5) community, and (6) infrastructure. These areas are documented in the School's 2021-2025 Strategic Plan and can be found [here](#).

The FSPH Office of Equity, Diversity, and Inclusion seeks to develop programming that will address the interpersonal and intrapersonal needs of our community, specifically establishing a foundation that addresses systemic inequality and prepares our community to address the implications of health inequality. These grant opportunities are made possible by the generous support of the Dean's Office.

- **EDI Mini grants (up to \$1000).** EDI Mini Grants will fund projects, events, and activities that foster an equitable and inclusive environment, and advance social justice within the context of the FSPH community. Proposals that explicitly integrate and advance the above six priority areas are strongly encouraged. Up to ten mini grants may be awarded.
- **The Research, Teaching, and Professional Development Grants (up to \$10,000).** The Research, Teaching, and Professional Development (RTPD) grants will fund innovative research, teaching, and/or professional development that are grounded in the principles of equity, diversity, inclusivity, and social justice in one of the six priority areas. Proposals that integrate and advance these principles and priorities and have the potential to impact research, teaching, and/or professional development in sustainable ways are strongly encouraged. Up to three RTPD grants may be awarded.

**EDI Mini Grants**

We invite FSPH students, staff, and faculty to submit proposals for the funding of projects that reflect the principles and priorities of our School. EDI Mini Grantees may request funding up to a maximum of \$1000 and may be used to fund the organization and promotion of workshops, clubs, lectures, forums, orientations, and other projects, events, or activities that advance EDI principles. Funded activities must be free to attend and open to the community. The mini grants will be available on a rolling basis until funds are exhausted. Applications must be received prior to June 2021 and all funds must be used within 12 months of award. **At the end of the grant period, unused funds will no longer be available and will be returned.**

**EDI Mini Grants**

**ALLOWABLE EXPENSES**

- Due to COVID-19 allowable expenses will cover honoraria or speaker fees for visitors and conference fees. If and when COVID-19 restrictions are lifted travel, accommodations for campus visitors are allowable.
- Event-related expenses (e.g., venue and equipment rental, receptions, staffing, technology, office supplies).
- Expenses related to archiving of event/project outcomes.

**FUNDING LIMITATIONS**

- EDI Mini grant funds must be exhausted within 12 months of being awarded. Any unused funds after the 12 months of being awarded will be returned to FSPH.

## PROPOSAL REQUIREMENTS

Proposals should be clear, succinct, and address the following:

1. Application Information
  - a. Name of Applicant/Lead Individual
  - b. Email Address of Applicant/ Lead Individual
  - c. Department/Office Affiliation, or Student Org Name
2. Project Description
  - a. Project Title
  - b. Project Description (250 words or less)
    - i. Please address the following: A. Who and how many people will participate, attend, or be involved? B. How will the project be implemented and promoted? C. What are the impacts and outcomes for the campus? D. How is the project aligned with the purpose of this grant program?
  - c. Budget and Rationale (200 words or less)
    - i. Itemize and justify expenses. The request should fit within the scope of the proposed project, event, or activity. If the overall budget is >\$1000, specify what portion of the budget EDI funds will be used for. Funding can be used for supplies, printing, and honoraria, and facility and equipment rental. EDI funds are not to be used for fundraising events. All expenditures must comply with University guidelines and policies. Awardees will work with their department MSO and Fund Manager to comply with guidelines.

### The Research, Teaching, and Professional Development (RTPD) Grant

With the support of an Academic Senate faculty member, we invite FSPH students, staff, and faculty to submit proposal requesting funding up to \$10,000. The funds are available on a rolling basis until all funds are allocated, with priority given to proposals submitted by January 18, 2021. Projects must be completed before June 2022. Each department will be responsible for monitoring expenditure of funds awarded to its own faculty, staff, or student member(s). **At the end of the grant period, unused funds will no longer be available and will be returned.**

### The RTPD Grant

#### ALLOWABLE EXPENSES

- Due to COVID-19 allowable expenses will cover honoraria or speaker fees for visitors and conference fees. If and when COVID-19 restrictions are lifted travel, accommodations for campus visitors is allowable.
- Event-related expenses (e.g., venue and equipment rental, receptions, staffing, technology, office supplies, conference submissions).
- Financial project support is an allowable expense for student project directors
- Students project directors will need to have a faculty mentor. The faculty mentor will have financial oversight of the project.
- If you have any questions in formulating your project budget, please reach to your department MSO
- Expenses related to archiving of event/project outcomes, and publications.

#### FUNDING LIMITATIONS

- RTPD Projects are funded for January 2021 through June 2022. Any unused funds will be returned to FSPH.

## PROPOSAL REQUIREMENTS

Proposals should be clear, succinct, and address the following:

1. Name, position, and CV for the project director (FSPH faculty, doctoral students, master students, staff).
2. A narrative of approximately 500 words describing the project's goals and how they align with the principles of one or all of the School's six priorities.
3. Identification of project participants. This may include additional faculty, staff, and/or graduate students (if known) who will be the core participants responsible for the project as well as any undergraduate student involvement.
4. Project timeline.

5. A documentation plan. All projects receiving EDI Initiative funding must submit a project report and documentation at project completion for archival and publication purposes.
6. Detailed project budget. You should consult with financial staff in your home department to ensure that you capture benefits costs if you plan to pay visiting faculty, staff, or students as part of your project. Budgets should also include the cost of graduate fee remissions if you propose to hire graduate student researchers or teaching assistants.
7. A brief letter of support from the department chair or unit director, noting his/her review and approval of the proposed project.
8. A brief letter of support from an Academic Senate sponsor for any student or staff who will be a project director.

### **SUBMISSION AND REVIEW TIMELINE**

A review committee appointed by the FSPH Associate Dean for EDI will make recommendations to the dean for final approval.

### **EDI Mini Grants**

Mini grants will be accepted on a rolling basis beginning January 18, 2021 and continue throughout June 2022. Approximately, \$10,000 is allocated for mini grants.

- Please complete grant submission [here](#)

### **The Research, Teaching, and Professional Development Grants**

RTPD grants deadline submission is no later than 5 p.m. January 18, 2021. All proposals will be forwarded to the review committee at the close of the submission period.

We anticipate notifying applicants of the status of their proposal by February 1, 2021. Approximately, \$30,000 is allocated for RTPD grants.

- Please complete grant submission [here](#)