

**To:** All School of Public Health Faculty

**From:** Roshan Bastani, Associate Dean for Research

**Date:** December 15, 2005

**Subject: Eligibility to Serve as Principal Investigator**

Under current UCLA Policy 900, members of the Academic Senate are automatically eligible to serve as Principal Investigator (PI) or Co-Principal Investigator (Co-PI). For all others with SPH, exceptions are granted on an application-by-application basis. This memo serves as a notice that starting January 1, 2006, only individuals holding academic payroll titles will be eligible for exceptions. Eligible payroll titles include those in the professorial series (e.g., adjunct series) and the Professional Research series. Exceptions will not be granted for employees with staff payroll titles.

University policies on Principal Investigator Eligibility can be found at the following sites:

UCLA Policy 900 "Principal Investigator Eligibility" can be found at:  
<http://www.adminpolicies.ucla.edu/app/Default.aspx?&id=900>

SPH Policy on Principal Investigator Eligibility can be found at:  
[http://www.ph.ucla.edu/pdfs/memo1contracts\\_%20grants\\_submission.pdf](http://www.ph.ucla.edu/pdfs/memo1contracts_%20grants_submission.pdf)